

Time Sensitive

This information affects the accurate and timely renewing of your license.

This document provides instructions for the completion of the Premium Finance Company Application for License Renewal. In order to avoid the return of your renewal application; please adhere to these instructions when completing the renewal form.

A.R.S. Section 6-1402(E) requires that this Department must receive the completed renewal documents and fee not later than December 31, 2008. Because the renewal deadline falls within a holiday season, please take steps to insure your renewal is submitted timely. **There is no grace period for late filing.** Renewals that are postmarked on or before December 31, but received after that date will not be renewed.

Complete all forms and return them with your check payable to the Arizona Department of Financial Institutions or AZDFI in the amount of three hundred dollars **(\$300.00)**. Mail the completed forms and appropriate fee to: Arizona Department of Financial Institutions, Licensing Division at 2910 North 44th Street, Suite 310 Phoenix, AZ 85018.



Retain a photocopy of the completed forms for your records. The Department cannot provide a copy for you.

Premium Finance Company License Renewal Application – This document must be completed in its entirety. **Each question on the renewal form must be answered.** If a question is not applicable, you must enter “N/A.” Responses such as “Same” or “Same as last year,” “No Change,” or similar answers are unacceptable. No forms other than the enclosed are acceptable for renewal. Have this form signed and notarized.

Order Now: Licensees must provide, with their renewal, a “current” (October 1st, 2008 or newer) Certificate of Good Standing from the Arizona Corporation Commission (“ACC”). Contact the ACC Corporate Records Section @ (602) 542-3026 or toll free within Arizona @ (800) 345-5819, or via website @ www.cc.state.az.us. If the licensee is domiciled in another state you must also provide a “current” (September 1st, 2008 or newer) Certificate of Good Standing from the state in which you are incorporated.

Premium Finance Pre-Renewal Requirements – This document provides instruction for any changes that may have occurred during the license year that were not previously reported to the Superintendent. Please review this document and **submit all applicable information to this Department.**

Premium Finance Company Annual Report: Arizona Revised Statutes Section 6-1408 requires each licensee to file this report **on or before February 1, annually.** The annual report concerns your business and operations during the preceding calendar year (December 31, 2008). The Department may extend (upon good cause) the due date for submission of the annual report for a period not to exceed sixty (60) days (April 1, 2009). If an extension of time is required, the licensee must submit a written request stating the reason(s) an extension is necessary. The request should be directed to **the Licensing Division**. If an extension of time is not requested or not granted by the Department, a civil money penalty of \$25.00 per day will be assessed for each day the annual report is not timely submitted. **The annual report is due on February 1, 2009, unless the Superintendent grants a written extension.** Visit: http://azdfi.gov/Licensing/Forms/PF_Annual_Report.pdf to download this report.

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Legibly Print Or Type All Information - Do not leave any blanks
There must be an answer provided for each inquiry therefore, if not applicable use "None" or "N/A"
Do not add attachments in lieu of completing our form.

1. Principal Primary Licensed Location:

Company Name:			License #: PF-	
Doing Business As:				
E-Mail Address:				
Physical Address:				
City:			State:	Zip Code:
Telephone Number:	FAX Number:	Tax ID Number:		Fiscal Year End MO / DAY

2. Mailing Address if different from the above:

Physical Address:			E-Mail Address:	
City:	State:	Zip Code:	Telephone Number:	FAX Number:

3. Corporate Address if different from number 1 above:

Company Name:				
Physical Address:			E-Mail Address:	
City:	State:	Zip Code:	Telephone Number:	FAX Number:

4. Current Ownership. If applicant is owned by an entity, provide the name of the entity and its corporate financials. If owned by individuals, provide the names and percentage owned of each person. List additional owners on a separate sheet.



Name	Title	% Owner
Ownership Must total 100%		%

5. Control. List all persons who have the power to vote more than twenty percent of outstanding voting shares of the licensed corporation.

Name	Title	% of outstanding voting shares

6. List the top 5 officers and directors of the licensee:

a.	Officer Title	Name	Direct Business Telephone Number	Date Assumed Office MO / DAY / YEAR	Years of premium finance experience
b.	Officer Title	Name	Direct Business Telephone Number	Date Assumed Office MO / DAY / YEAR	Years of premium finance experience
c.	Officer Title	Name	Direct Business Telephone Number	Date Assumed Office MO / DAY / YEAR	Years of premium finance experience
d.	Officer Title	Name	Direct Business Telephone Number	Date Assumed Office MO / DAY / YEAR	Years of premium finance experience
e.	Officer Title	Name	Direct Business Telephone Number	Date Assumed Office MO / DAY / YEAR	Years of premium finance experience

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7. Since the license was issued (01/01/08 to 12/31/08) or since the last renewal (12/31/07) has the licensee or any owner, officer, director or partner thereof; **If you answer "Yes" to any of these questions you must attach the appropriate paperwork (description & final disposition)**

a. been convicted of a criminal offense other than minor traffic violations?	<input type="checkbox"/> Yes <input type="checkbox"/> No
b. been sued in a civil action?	<input type="checkbox"/> Yes <input type="checkbox"/> No
c. had a final judgment issued against him/her?	<input type="checkbox"/> Yes <input type="checkbox"/> No
d. filed bankruptcy?	<input type="checkbox"/> Yes <input type="checkbox"/> No
e. had an order entered against him/her been indicted, been informed against or found guilty by an administrative agency of this state, the Federal government or any other state or territory of the United States?	<input type="checkbox"/> Yes <input type="checkbox"/> No

8. List all occupational or professional licenses the licensee, any owner, officer, director, AM or partner holds or has held, which have been refused, denied, revoked or suspended by any State or the Federal Government **since the license was issued** (01/01/2008 to 12/31/2008) or since the last renewal (12/31/2007). Attach copies of full disclosure. Write "None" or "NA" if not applicable.

a. Name on License	Type of License	Issue Date	Expiration Date
		MC / DAY / YEAR	MC / DAY / YEAR
Name of Licensing Agency	Type of Action		Date of Action
			MC / DAY / YEAR
b. Name on License	Type of License	Issue Date	Expiration Date
		MC / DAY / YEAR	MC / DAY / YEAR
Name of Licensing Agency	Type of Action		Date of Action
			MC / DAY / YEAR
c. Name on License	Type of License	Issue Date	Expiration Date
		MC / DAY / YEAR	MC / DAY / YEAR
Name of Licensing Agency	Type of Action		Date of Action
			MC / DAY / YEAR
d. Name on License	Type of License	Issue Date	Expiration Date
		MC / DAY / YEAR	MC / DAY / YEAR
Name of Licensing Agency	Type of Action		Date of Action
			MC / DAY / YEAR

9. Has the licensee at all times since being licensed maintained a minimum of \$25,000.00 in liquid assets?

☐ Yes ☐ No IF not, provide a written explanation as to why not.

10. Organizational Ownership Chart: (including holding company with subsidiaries)

Have you included an organizational chart? ☐ Yes ☐ Not applicable

11. Arizona – Certificate of Good Standing:

Have you attached the Certificate of Good Standing with this renewal?

☐ Yes ☐ No

12. State of Domicile - Certificate of Good Standing:

Have you attached the Certificate of Good Standing with this renewal? Do not hold up filing the renewal application because you are waiting for this Certificate.

☐ Yes ☐ No If No, provide date when this department can expect it to be provided.

13. Before packaging this renewal to submit are all the following items Complete, Accurate, Attached & Enclosed?

- ☐ Legibly print or type all answers
- ☐ Answer ALL blanks, questions or statements AND if not applicable with "N/A"
- ☐ Arizona – Certificate of Good Standing:
- ☐ Financial Statement
- ☐ Application signed by an Officer of the Licensee & is it Notarized and includes the notary seal/stamp
- ☐ Made and kept copies for your records and or to amend if needed
- ☐ Enclose the renewal fee
- ☐ Arizona Statement of Citizenship and Alien Status for State Public Benefits – "For sole proprietor's only"

AND if applicable, the following:

- ☐ Properly labeled all attachments to correspond with the applicable application numbers (full disclosure / description & final disposition documents)
- ☐ State of Domicile - Certificate of Good Standing:
- ☐ Enclose ownership **Organizational Chart** including holding company with subsidiaries



SUBMIT TO:

Checks Made payable to:

Arizona Department of Financial Institutions or AZDFI

And Remit To:

Attention: Licensing Division
2910 N. 44th Street, Suite 310
Phoenix, AZ 85018

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14. License Compliance Officer to whom inquiries on deficient renewal application can be directed.

Name:	Title:	E-Mail Address:	
Direct Telephone Number & Extension:		FAX Number:	
Business Address:	City:	State:	Zip Code:

- 15. AFFIDAVIT: Signing Officer must have previously submitted a personal history statement and fingerprint card to the department to be eligible to sign this Affidavit. If you are not certain,** than have the officer who signs this Affidavit submit both the above two items along with a \$24 fingerprint processing fee. To acquire the necessary forms from our webpage at azdfi.gov click Licensing download the Premium Finance Application and order the fingerprint card from this location.

Affidavit - Must be signed by an officer of the Licensee and notarized.

STATE OF _____

SS

COUNTY OF _____

I (print signing officers' name) _____ being duly sworn, depose and say that I have signed the foregoing application as (print officers' title) _____ of the above named applicant, having full authority to sign such application in said capacity; that I have read said application and that the information contained therein is true.

Date _____

(Officers' Signature) _____

Subscribed and sworn to before me this _____ day of _____ 20 ____

My Commission Expires _____

(Notary Public Signature) _____

The Superintendent is to be provided notice when any of the changes listed below occur. If any of the following has taken place during this current license year and the Superintendent has not been notified, please submit the information to the Department.

A. Name Change – If your premium finance company has changed its name please submit the following to the Department:

1. A letter advising the Superintendent that the licensee has changed its name and the effective date of the name change.
2. The original principal and branch office license(s).
3. An amendment to the Articles of Incorporation or Partnership Agreement as applicable, reflecting the name change.
4. Original bond rider reflecting the new name.
5. A check payable to the Arizona Department of Financial Institutions for \$250.00 per license. (Principal and all branch locations in Arizona.)

B. Trade Name – If your premium finance company began conducting business under a trade name, you must submit the following to the Department:

1. A letter advising the Superintendent that the licensee has added a trade name and the effective date of the change.
2. The original principal and branch office license(s).
3. A copy of the trade name certificate authorizing the use of the name.
4. Original bond rider reflecting the addition of the trade name.
5. A \$250.00 name change fee for each license to be changed.

C. Address Change – A.R.S. Section 6-1407 requires that the Superintendent be notified of any change of address. If the address of any Arizona licensed location has changed you must submit the following to the Department:

1. A letter listing the Arizona offices that have changed locations. The list should include the license number of the specific locations that have moved and the effective date of the change.
2. The original principal and branch office license(s) as applicable.
3. A check payable to the Arizona Department of Financial Institutions for \$50.00 for each licensed location change.

D. Change of Officers – If there has been any change in officer, director, partners or managers. If such change has occurred, you must submit the following to the Department:

1. A letter listing the name of each person and the capacity in which he/she serves. Also, include the effective date of the change.
2. Completed Personal History Form for each new person. (**NOTE:** A credit report will be obtained on the new person. If the report reflects any derogatory credit, the individual will also be required to provide a letter of explanation.)
3. Fingerprint card for each new person.
4. Copy of the amendment to the Articles of Incorporation, Partnership Agreement or other governing documents reflecting the change(s).
5. A check payable to the Arizona Department of Financial Institutions for \$24.00 for each fingerprint card.

E. Change of Control – A.R.S. Section 6-1402(F) requires prior approval of the Superintendent for change of control of a licensee of 20% or more. If a change of control (20% or more) occurred, the following must be submitted to the Department:

1. A letter detailing the change of control.
2. A copy of the governing documents reflecting the change of control.

NOTE: Additional information may be required as determined by the Superintendent. After submission of the two items listed above, you will be notified if additional information is required.

Internet Access: The Department's website can be found at www.azdfi.gov The site contains a list of all licensees. It is updated daily and provides links to the Arizona Revised Statutes and the Arizona Administrative Code. We encourage you to visit our site and use the information available.

	Arizona Department of Financial Institutions ARIZONA STATEMENT OF CITIZENSHIP AND ALIEN STATUS FOR STATE PUBLIC BENEFITS	
	Section 2 License Renewal Application	

**Form 1: LONG FORM APPLICANT STATEMENT (revised)
REQUIRING SUBMISSION OF DOCUMENTATION OF STATUS**

**ARIZONA STATEMENT OF CITIZENSHIP
AND ALIEN STATUS FOR STATE PUBLIC BENEFITS**
Professional License and Commercial License
 Arizona Department of Financial Institutions

Title IV of the federal Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (the "Act"), 8 U.S.C. § 1621, provides that, with certain exceptions, only United States citizens, United States non-citizen nationals, non-exempt "qualified aliens" (and sometimes only particular categories of qualified aliens), nonimmigrants, and certain aliens paroled into the United States are eligible to receive state or local public benefits. With certain exceptions, a professional license and commercial license issued by a State agency is a State public benefit.

Arizona Revised Statutes § 1-501 requires, in general, that a person applying for a license must submit documentation to the licensing agency that satisfactorily demonstrates that the applicant is lawfully present in the United States.

Directions: All applicants must complete Sections I, II, and IV. Applicants who are not U.S. citizens or nationals must also complete Section III. Submit this completed form and copy of one or more documents that evidence your citizenship or alien status with your application for license or renewal.

SECTION I — APPLICANT INFORMATION

APPLICANT'S NAME (Print or type) _____ DATE _____

TYPE OF APPLICATION (check one) ___ INITIAL APPLICATION ___ RENEWAL

TYPE OF LICENSE _____

SECTION II — CITIZENSHIP OR NATIONAL STATUS DECLARATION

Directions: Attach a legible copy of the front, and the back (if any), of a document from the attached List A or other document that demonstrates U.S. citizenship or nationality. Name of document provided: _____

A. Are you a citizen or national of the United States? (check one) ___ Yes ___ No

B. If the answer is "Yes," where were you born? List city, state (or equivalent), and country.

City _____ State (or equivalent) _____ Country or Territory _____

If you are a citizen or national of the United States, go to Section IV. If you are not a citizen or national of the United States, please complete Sections III and IV.

SECTION III — ALIEN STATUS DECLARATION

Directions: To be completed by applicants who are not citizens or nationals of the United States. Please indicate alien status by checking the appropriate box. Attach a legible copy of the front, and the back (if any), of a document from the attached List B or other document that evidences your status. A.R.S. § 1-501. Name of document provided: _____

"Qualified Alien" Status (8 U.S.C. §§ 1621(a)(1), -1641(b) and (c))

- ☐ 1. An alien lawfully admitted for permanent residence under the Immigration and Nationality Act (INA).



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License Renewal Application



- ☐ 2. An alien who is granted asylum under Section 208 of the INA.
- ☐ 3. A refugee admitted to the United States under Section 207 of the INA
- ☐ 4. An alien paroled into the United States for at least one year under Section 212(d)(5) of the INA.
- ☐ 5. An alien whose deportation is being withheld under Section 243(h) of the INA.
- ☐ 6. An alien granted conditional entry under Section 203(a)(7) of the INA as in effect prior to April 1, 1980.
- ☐ 7. An alien who is a Cuban and Haitian entrant (as defined in section 501(e) of the Refugee Education Assistance Act of 1980).
- ☐ 8. An alien who is, or whose child or child's parent is a "battered alien" or an alien subjected to extreme cruelty in the United States.

Nonimmigrant Status (8 U.S.C. § 1621(a)(2))

- ☐ 9. A nonimmigrant under the Immigration and Nationality Act [8 U.S.C. § 1101 et seq.] Nonimmigrants are persons who have temporary status for a specific purpose. See 8 U.S.C. § 1101(a)(15).

Alien Paroled into the United States For Less Than One Year (8 U.S.C. § 1621(a)(3))

- ☐ 10. An alien paroled into the United States for less than one year under Section 212(d)(5) of the INA

Other Persons (8 U.S.C. § 1621(c)(2)(A) and (C))

- ☐ 11. A nonimmigrant whose visa for entry is related to employment in the United States, or
- ☐ 12. A citizen of a freely associated state, if section 141 of the applicable compact of free association approved in Public Law 99-239 or 99-658 (or a successor provision) is in effect [Freely Associated States include the Republic of the Marshall Islands, Republic of Palau and the Federate States of Micronesia, 48 U.S.C. § 1901 *et seq.*];
- ☐ 13. A foreign national not physically present in the United States.

Otherwise Lawfully Present (A.R.S. § 1-501)

- ☐ 14. A person not described in categories 1–13 who is otherwise lawfully present in the United States.
PLEASE NOTE: The federal Personal Responsibility and Work Opportunity Reconciliation Act may make persons who fall into this category ineligible for licensure. See 8 U.S.C. § 1621(a).

SECTION IV — DECLARATION

All applicants must complete this section. I declare under penalty of perjury under the laws of the state of Arizona that the answers I have given are true and correct to the best of my knowledge.

APPLICANT'S SIGNATURE

TODAY'S DATE

Attachment: Lists A and B Evidence of U.S. Citizenship, U.S National Status, or Alien Status,
11/08/07

81662



ARIZONA STATEMENT OF CITIZENSHIP AND ALIEN STATUS FOR STATE PUBLIC BENEFITS

License Renewal Application



Attachment to Form 1 Applicant Statement

EVIDENCE OF U.S. CITIZENSHIP, U.S NATIONAL STATUS, OR ALIEN STATUS

LIST A: U.S. CITIZEN OR U.S. NATIONAL

Note: In this List, the term "Service" refers to the U.S. Citizenship and Immigration Service, formerly, the U.S. Immigration and Naturalization Service (INS).

[Source: Proposed Rules, Verification of Eligibility for Public Benefits, 8 CFR § 104.23; 63 FR 41662-01 August 4, 1998); and Interim Guidance of Verification of Citizenship, Qualified Alien Status and Eligibility Under Title IV of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 ("Interim Guidance"), 62 FR 61344 (Nov. 17, 1997), Attachment 4]

Evidence showing U.S. citizen or U.S. national status includes the following:

a. Primary Evidence:

- (1) A birth certificate showing birth in one of the 50 states, the District of Columbia, Puerto Rico (on or after January 13, 1941), Guam, the U.S. Virgin Islands (on or after January 17, 1917), American Samoa, or the Northern Mariana Islands (on or after November 4, 1986, Northern Mariana Islands local time) (unless the applicant was born to foreign diplomats residing in such a jurisdiction);
- (2) United States passport;
- (3) Report of birth abroad of a U.S. citizen (FS-240) (issued by the Department of State to U.S. citizens);
- (4) Certificate of Birth (FS-545) (issued by a foreign service post) or Certification of Report of Birth (DS-1350), copies of which are available from the Department of State;
- (5) Form N-561, Certificate of Citizenship;
- (6) Form I-197, United States Citizen Identification Card (issued by the Service until April 7, 1983 to U.S. citizens living near the Canadian or Mexican border who needed it for frequent border crossings) (formerly Form I-179, last issued in February 1974);
- (7) Form I-873 (or prior versions), Northern Marianas Card (issued by the Service to a collectively naturalized U.S. citizen who was born in the Northern Mariana Islands before November 3, 1986);
- (8) Statement provided by a U.S. consular official certifying that the individual is a U.S. citizen (given to an individual born outside the United States who derives citizenship through a parent but does not have an FS-240, FS-545, or DS-1350); or
- (9) Form I-872 (or prior versions), American Indian Card with a classification code "KIC" and a statement on the back identifying the bearer as a U.S. citizen (issued by the Service to U.S. citizen members of the Texas Band of Kickapoos living near the U.S./Mexican border).

[Source: Interim Guidance of Verification of Citizenship, Qualified Alien Status and Eligibility Under Title IV of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 ("Interim Guidance"), 62 FR 61344 (Nov. 17, 1997), Attachment 4]

b. Secondary Evidence

If the applicant cannot present one of the documents listed in (a) above, the following may be relied upon to establish U.S. citizenship or U.S. national status:

- (1) Religious record recorded in one of the 50 states, the District of Columbia, Puerto Rico (on or after January 13, 1941), Guam, the U.S. Virgin Islands (on or after January 17, 1917), American Samoa, or the Northern Mariana Islands (on or after November 4, 1986, Northern Mariana Islands local time) (unless the applicant was born to foreign diplomats residing in such a jurisdiction) within three 3 months after birth showing that the birth occurred in such jurisdiction and the date of birth or the individual's age at the time the record was made;
- (2) Evidence of civil service employment by the U.S. government before June 1, 1976;
- (3) Early school records (preferably from the first school) showing the date of admission to the school, the applicant's date and U.S. place of birth, and the name(s) and place(s) of birth of the applicant's parents(s);
- (4) Census record showing name, U.S. nationality or a U.S. place of birth, and applicant's date of birth or age;

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- (5) Adoption finalization papers showing the applicant's name and place of birth in one of the 50 states, the District of Columbia, Puerto Rico (on or after January 13, 1941), Guam, the U.S. Virgin Islands (on or after January 17, 1917), American Samoa, or the Northern Mariana Islands (on or after November 4, 1986, Northern Mariana Islands local time) (unless the applicant was born to foreign diplomats residing in such a jurisdiction), or, when the adoption is not finalized and the state or other U.S. jurisdiction listed above will not release a birth certificate prior to final adoption, a statement from a State-or jurisdiction-approved adoption agency showing the applicant's name and place of birth in one of such jurisdictions, and stating that the source of the information is an original birth certificate;
- (6) Any other document that establishes a U.S. place of birth or otherwise indicates U.S. nationality (e.g., a contemporaneous hospital record of birth in that hospital in one of the 50 states, the District of Columbia, Puerto Rico (on or after January 13, 1941), Guam, the U.S. Virgin Islands (on or after January 17, 1917), American Samoa, or the Northern Mariana Islands (on or after November 4, 1986, Northern Mariana Islands local time) (unless the applicant was born to foreign diplomats residing in such a jurisdiction);

c. Collective Naturalization

If the applicant cannot present one of the documents listed in (a) or (b) above, the following will establish U.S. citizenship for collectively naturalized individuals:

Puerto Rico:

- Evidence of birth in Puerto Rico on or after April 11, 1899 and the applicant's statement that he or she was residing in the U.S., a U.S. possession or Puerto Rico on January 13, 1941; or
- Evidence that the applicant was a Puerto Rican citizen and the applicant's statement that he or she was residing in Puerto Rico on March 1, 1917 and that he or she did not take an oath of allegiance to Spain.

U.S. Virgin Islands:

- Evidence of birth in the U.S. Virgin Islands, and the applicant's statement of residence in the U.S., a U.S. possession or the U.S. Virgin Islands on February 25, 1927;
- The applicant's statement indicating resident in the U.S. Virgin Islands as a Danish citizen on January 17, 1917 and residence in the U.S., a U.S. possession or the U.S. Virgin Islands on February 25, 1927, and that he or she did not make a declaration to maintain Danish citizenship; or
- Evidence of birth in the U.S. Virgin Islands and the applicant's statement indicating residence in the U.S., a U.S. possession or territory or the Canal Zone on June 28, 1932.

Northern Mariana Islands (NMI) (formerly part of the Trust Territory of the Pacific Islands (TTPI)):

- Evidence of birth in the NMI, TTPI citizenship and residence in the NMI, the U.S., or a U.S. territory or possession on November 3, 1986 (NMI local time) and the applicant's statement that he or she did not owe allegiance to a foreign state on November 4, 1986 (NMI local time);
- Evidence of TTPI citizenship, continuous residence in the NMI since before November 3, 1981 (NMI local time), voter registration prior to January 1, 1975 and the applicant's statement that he or she did not owe allegiance to a foreign state on November 4, 1986 (NMI local time); or
- Evidence of continuous domicile in the NMI since before January 1, 1974 and the applicant's statement that he or she did not owe allegiance to a foreign state on November 4, 1986 (NMI local time). Note: If a person entered the NMI as a nonimmigrant and lived in the NMI since January 1, 1974, this does not constitute continuous domicile and the individual is not a U.S. citizen

d. Derivative Citizenship

If the applicant cannot present one of the documents listed in a or b above, the following may be used to make a determination of derivative U.S. citizenship:

Applicant born abroad to two U.S. citizen parents: Evidence of the U.S. citizenship of the parents and the relationship of the applicant to the parents, and evidence that at least one parent resided in the U.S. or an outlying possession prior to the applicant's birth.

Applicant born abroad to a U.S. citizen parent and a U.S. non-citizen national parent: Evidence that one parent is a U.S. citizen and that the other is a U.S. non-citizen national, evidence of the relationship of the applicant to the U.S. citizen parent, and evidence that the U.S. citizen parent resided in the U.S., a U.S. possession, American Samoa or Swain's Island for a period of at least one year prior to the applicant's birth.

Applicant born out of wedlock abroad to a U.S. citizen mother: - Evidence of the U.S. citizenship of the mother, evidence of the relationship to the applicant and, for births on or before December 24, 1952, evidence that the



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mother resided in the U.S. prior to the applicant's birth or, for births after December 24, 1952, evidence that the mother had resided, prior to the child's birth, in the U.S. or a U.S. possession for a period of one year.

Applicant born in the Canal Zone or the Republic of Panama:

- A birth certificate showing birth in the Canal Zone on or after February 26, 1904 and before October 1, 1979 and evidence that one parent was a U.S. citizen at the time of the applicant's birth; or
- A birth certificate showing birth in the Republic of Panama on or after February 26, 1904 and before October 1, 1979 and evidence that at least one parent was a U.S. citizen and employed by the U.S. government or the Panama Railroad Company or its successor in title.

In all other situations in which an applicant claims to have a U.S. citizen parent and an alien parent, or claims to fall within one of the above categories, but is unable to present the listed documentation:

- If the applicant is in the U.S., the applicant should contact the local U.S. Citizenship and Immigration Service office for determination of U.S. citizenship;
- If the applicant is outside the U.S., the applicant should contact the State Department for a U.S. citizenship determination.

e. Adoption of Foreign-Born Child by U.S. Citizen

- If the birth certificate shows a foreign place of birth and the applicant cannot be determined to be a naturalized citizen under any of the above criteria, obtain other evidence of U.S. citizenship;
- Because foreign-born adopted children do not automatically acquire U.S. citizenship by virtue of adoption by U.S. citizens, the applicant should contact the local U.S. Citizenship and Immigration Service office for a determination of U.S. citizenship, if the applicant provides no evidence of U.S. citizenship.

f. U.S. Citizenship By Marriage

A woman acquired U.S. citizenship through marriage to a U.S. citizen before September 22, 1922. Provide evidence of U.S. citizenship of the husband, and evidence showing the marriage occurred before September 22, 1922.

Note: If the husband was an alien at the time of the marriage, and became naturalized before September 22, 1922, the wife also acquired naturalized citizenship. If the marriage terminated, the wife maintained her U.S. citizenship if she was residing in the U.S. at that time and continued to reside in the U.S.

LIST B: QUALIFIED ALIENS, NONIMMIGRANTS, AND ALIENS PAROLED INTO U.S. FOR LESS THAN ONE YEAR

The documents listed below that are registration documents are indicated with an asterisk (*).

a. "Qualified Aliens"

Evidence of "Qualified Alien" status includes the following:

Alien Lawfully Admitted for Permanent Residence

- *Form I-551 (Alien Registration Receipt Card, commonly known as a "green card"); or
- Unexpired Temporary I-551 stamp in foreign passport or on *I Form I-94.

Asylee

- * Form I-94 annotated with stamp showing grant of asylum under section 208 of the INA;
- *Form I-688B (Employment Authorization Card) annotated "274a.12(a)(5)";
- * Form I-766 (Employment Authorization Document) annotated "A5";
- Grant letter from the Asylum Office of the U.S. Citizenship and Immigration Service; or
- Order of an immigration judge granting asylum.

Refugee

- * Form I-94 annotated with stamp showing admission under § 207 of the INA;
- * Form I-688B (Employment Authorization Card) annotated "274a.12(a)(3)"; or
- * Form I-766 (Employment Authorization Document) annotated "A3"



ARIZONA STATEMENT OF CITIZENSHIP AND ALIEN STATUS FOR STATE PUBLIC BENEFITS

License Renewal Application



Alien Paroled Into the U.S. for a Least One Year

- * Form I-94 with stamp showing admission for at least one year under section 212(d)(5) of the INA. (Applicant cannot aggregate periods of admission for less than one year to meet the one-year requirement.)

Alien Whose Deportation or Removal Was Withheld

- * Form I-688B (Employment Authorization Card) annotated "274a.12(a)(10)";
- * Form I-766 (Employment Authorization Document) annotated "A10"; or
- Order from an immigration judge showing deportation withheld under §243(h) of the INA as in effect prior to April 1, 1997, or removal withheld under § 241(b)(3) of the INA.

Alien Granted Conditional Entry

- * Form I-94 with stamp showing admission under §203(a)(7) of the INA;
- * Form I-688B (Employment Authorization Card) annotated "274a.12(a)(3)"; or
- * Form I-766 (Employment Authorization Document) annotated "A3."

Cuban/Haitian Entrant

- * Form I-551 (Alien Registration Receipt Card, commonly known as a "green card") with the code CU6, CU7, or CH6;
- Unexpired temporary I-551 stamp in foreign passport or on * Form I-94 with the code CU6 or CU7; or
- Form I-94 with stamp showing parole as "Cuba/Haitian Entrant" under Section 212(d)(5) of the INA.

Alien Who Has Been Declared a Battered Alien or Alien Subjected to Extreme Cruelty

- U.S. Citizenship and Immigration Service petition and supporting documentation

b. Nonimmigrant

Evidence of "Nonimmigrant" status includes the following:

- * Form I-94 with stamp showing authorized admission as nonimmigrant

c. Alien Paroled into U.S. for Less than One Year

Evidence includes:

- * Form I-94 with stamp showing admission for less than one year under section 212(d)(5) of the INA

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